

Volunteer Wisconsin

Steering Committee

Purpose:

The Steering Committee provides direction and input for the development of Volunteer Wisconsin as an entity to serve as a statewide resource on volunteerism. Steering Committee members support efforts to effectively meet the Volunteer Wisconsin mission throughout the state by promoting volunteerism, supporting volunteer management capacity, connecting volunteers, and fostering partnerships.

Vision:

Development of Volunteer Wisconsin as a sustainable statewide resource for volunteerism to meet the vision of enhancing volunteerism to build resilient Wisconsin communities in collaboration with private, nonprofit, and public partnerships.

Structure:

- Staff support for Volunteer Wisconsin provided by Marshfield Clinic Center for Community Outreach. Marshfield Clinic staff will coordinate meetings.
- An agenda and accompanying materials are sent out in advance of meetings for review by the Steering Committee.
- Marshfield Clinic is the fiscal agent and provides oversight for Volunteer Wisconsin. The Steering Committee does not make direct budgeting decisions, provide financial oversight or make final determination regarding programming.
- Serve Wisconsin and the Volunteer Center Association of Wisconsin works in partnership with the Steering Committee to meet the mission of Volunteer Wisconsin.

Attributes of Committee Members:

- Value the role of volunteers in meeting needs and strengthening Wisconsin communities.
- Will provide direct support in asking for funding and/or developing leads for potential funding partnerships.
- Serve as volunteers in their own communities and represent a geographical region and/or a demographic connected to volunteerism in Wisconsin.
- Provide the needed time and support to develop Volunteer Wisconsin into a sustainable statewide resource for volunteerism.
- Provide candid opinions and work towards developing solutions in partnership with Steering Committee members and staff.

Time Commitment:

- Members of the committee commit to attend three or more meetings per year.
- Committee members make an initial two-year commitment.
- Meetings are generally scheduled from 10am-4pm.
- Meeting locations vary to accommodate as many committee members as possible. Teleconferencing will be made available when possible.
- Members may be asked to respond to requests, review information via e-mail or discuss ideas via conference call outside of meetings.

Responsibilities:

- Promote Volunteer Wisconsin’s programs and initiatives.
- Participate in decisions and support the development of strategy, partnerships, and planning for Volunteer Wisconsin.
- Help identify funding possibilities and resources for long-term sustainability of Volunteer Wisconsin.
- Consult on the development of Volunteer Wisconsin infrastructure and overall operations (i.e.: roles, responsibilities and governance of the Steering Committee)
- Serve in an advisory capacity for Volunteer Wisconsin AmeriCorps, a statewide program placing approximately 30 members in nonprofits to build capacity through effective volunteer engagement and recruitment.

Representation:

- Ideal number of people for the Steering Committee is 12-15.
- Representation includes at least one member from Serve Wisconsin.
- Representation includes at least one member from a Wisconsin Volunteer Center.
- Representation includes at least one host site from Marshfield Clinic AmeriCorps Volunteer Wisconsin.
- Seeking representation from local, regional, and statewide organizations from the following sectors:

Faith-Based	Corporate/Business	Labor
Statewide Associations	Nonprofit Organizations	Government
Disaster/Emergency Mgmt	Education (Higher Ed & K-12)	Civic
Veteran		

Benefits:

- Recognition on the Volunteer Wisconsin website as a member of the Steering Committee.
- Opportunity to share organizational successes related to volunteerism.
- Provide input in the development of programming and outreach in the state.
- Learn from other steering committee members about their work related to volunteerism.
- Support the development of an initiative providing services statewide.
- Increase the visibility of volunteerism in Wisconsin.

Resignation:

If a Steering Committee member is unable to meet the commitments outlined above a notice of resignation should be submitted to Marshfield Clinic staff. If a member does not attend two meetings in a calendar year and/or is unresponsive to emails and phone calls it will be assumed the Steering Committee member has resigned.